

NFC ACADEMY BOOK PROGRAM PARENT MANUAL



2024-25

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Frequently Called Technical Support

- **Middlebury World Language**
1-844-638-3533

Numbers NFC Academy

1-888-407-6327 or 1-850-385-7186 – Monday – Friday – 8:00 AM – 4:30 PM
Eastern Standard Time

Office	Extension
Admissions.....	159
K-7 th Grade Program Director	139
Business Office.....	111/112
Director of Enrollment Services.....	140

BOOK FAMILIES - KINDERGARTEN – 4TH GRADE

Welcome to the exciting program of homeschooling! NFC Academy is your partner, and it is our goal to help you enjoy this special time with your young learners.

Knowing how much children learn in these early years; we know you will be forever grateful for investing this time in your family. It is essential our children have the benefit of a highly successful education program, but just as important, or possibly more so, that your children learn values of life from you rather than possibly learning values that can be so different than those of your family.

The following pages present technical information on policies of an accredited school like NFC Academy, but you will also find many commonsense ideas that will help you become successful in your own “home” school.

We are here to partner with you on this exciting and essential process of education, not just academic, but also the heart of those who are most precious to you.

Enjoy the journey!

Dr. Charles R. (Rick) Fielding

NFC*Aplus*® - THE 4 C's FOR SUCCESS IN YOUR BOOK PROGRAM

CONNECT – Connect with your assigned NFC Academy Resource Assistant as you begin your journey. Your Resource Assistant is there to provide answers and resources that will aid you and assure you to reach your goals with maximum success.

COMPLETE – Your Welcome Letter from the Academy office gives you your academic school year so you can complete all required work within the 180-day school year. As you follow your NFC Academy Daily Lesson Planner for each subject, you are assured you are meeting the goals for completion. Your school year has all observed holidays calculated so you can have confidence you are completing the journey on time.

CONFIRM – As you are completing the journey, remember to confirm the daily work as you enter all grades in your Ignitia Teacher Gradebook. Ignitia will average grades as you enter, so you are seeing the current average every time you enter grades. Entering grades at the end of every school week will provide important visual feedback on the accomplishments in your homeschool educational activities. You will also be confirming to NFC Academy, your homeschool accredited partner, that regular attendance is being followed.

CERTIFY – As we work together in this exciting journey of education, you will complete the final steps in the journey by providing to the Academy the necessary work products so the Academy, as an accredited school, can finalize and complete the form grading reports each semester. As these are provided, the parents are certifying that these are the work of their homeschool student. When you have all grades entered in your Teacher Portal and work products submitted (LIFEPAC Unit Tests), your Resource Assistant will complete the academic report cards. Final report cards will be sent to the home for your records and recognition of your child's completion of all work each semester and at the end of the year notice of being promoted to the next grade for the next school year.

NFC ACADEMY PARENTS AND STUDENTS

NFC ACADEMY PARENT STUDENT AGREEMENT

The school, the parent, and the student are partners in most any educational setting. The best chance for all to be successful is an understanding of our goals and responsibilities in this important endeavor. It is necessary upon enrollment that parents and students agree to the information in this parent agreement.

NFC ACADEMY

It is our goal to support and encourage our parents and students by:

- NFC Academy's curriculum is written from a Bible-centered, Christian worldview in accordance with the Academy's Statement of Faith.
- NFC Academy will use a variety of educationally sound tools that will properly place students at their current level of academic achievement. Those tools include previous school records, assessment tests that may be available at NFC Academy when needed, and discussions with parents.
- NFC Academy will provide a comprehensive program of study from Kindergarten through High School which can lead to graduation from NFC Academy.
- NFC Academy will provide the parents with assistance in the academic, administrative, and technological areas including technical support.
- NFC Academy will provide qualified teachers in the Online Teacher program who will provide instruction, answer questions, provide grading, recording, and the reporting of student progression on a regular basis. Reports will include scheduled report cards and transcripts needed for college admissions and work-related inquiries.
- NFC Academy will provide to those in Kindergarten and the 1st–4th grade book program and the Home Teacher Online Program (grades 3-7 online) for those being the primary teacher at home an NFC Academy Resource Support Assistant to answer general questions throughout the year and complete the required report cards.
- NFC Academy is accredited by Cognia (formerly AdvancEd/SACS), the Middle States Commission on Elementary and Secondary Education and the Florida Association of Christian Colleges & Schools.
- NFC Academy's high school core courses have been approved by the NCAA to meet initial academic eligibility for student athletes.
- NFC Academy will provide the daily lesson plans and regular updates to lesson plans that will guide the parent and student through until completion of the course of study each semester.

- NFC Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available at the school and the school does not discriminate on the basis of race, color, national and ethnic origin the administration of its educational policies, admission policies, scholarships, and loan programs and athletic and other school administered programs.
- The NFC Academy Daily Lesson Planner is provided to families in K-4th grade book program and is your tool to stay on schedule with the work, so you finish at your scheduled end time.
- The online learning program will provide students with their daily work requirements working with their teacher(s), so they meet their scheduled end date of school.

NFC ACADEMY PARENTS

- As a parent, I will review and abide by all policies and procedures in the Academy's Parent Handbooks and expressed on the Academy's website and in the NFC Academy digital email.
- I understand that it is my responsibility to meet all applicable local and state educational laws and requirements. NFC Academy is a registered private school with the Department of Education in the state of Florida and meets statutory requirements for a private school in the state of Florida. Any additional courses required by another state in a student's courses of study is the responsibility of the home parent to notify NFC Academy as a part of the Path to Graduation or Academic Plan that is issued to each full-time student each year.
- I understand I am responsible for providing onsite supervision for my student and motivating my student to follow and complete each assigned course of study with the designated enrollment period. I understand the Ignitia Parent Portal is a key to effectively monitor my student's work and will use it actively in doing so. Checking should include due date of each daily assignment, its completion date, and final grade. If completion dates are not consistent with due dates that will tell the parent that the student is likely getting off their schedule for completion of their work and steps should be taken to have the student caught up in their work.
- For those families in Kindergarten and 1st - 4th grade it is important to keep your Resource Support Assistant updated regularly with the progress being made as it relates to your NFC Academy Daily Lesson Planner. We will work with you to help you stay close to your schedule.

- I understand that the academic year is 180 school days, and that the Academy allows 10 months to complete a full year of course work. If my child needs additional time to complete the schoolwork, then I may request an extension of time to complete the work. Parents must request in writing an extension for course work and the decision is at the discretion of the Academy following the policy of no more than one calendar year to complete all course work.
 - I may request a one-month extension with no additional charge in tuition.
 - A second extension request may be made for one additional month and an additional tuition charge will be made at the regular monthly tuition amount for that grade in the online program.
 - There are no additional tuition charges for extensions for students in the K-4th grade book program or the online Homeschool Edition Program grades 3-7.
 - Students in all of the accredited programs must complete their course work within the 180 days of the standard school year and up to extensions of two months not to exceed a total of a calendar year.
- I understand it is my responsibility to pay all tuition and fees as set by the Academy depending upon the tuition option I have selected---annually, semi-annually, or monthly.
- I understand that the registration fee is non-refundable once it has been processed, regardless of placement tests or other considerations. Lab fees for Smart Science Labs are non-refundable. The Middlebury Language fees for Elementary and Middle School Spanish are non-refundable as well.
- I have or will read the Tuition Policies on the NFC Academy website under Admissions.
- I am aware that the Academy may change policies and procedures as needed. These changes may appear in the Academy digital email or an updated handbook on the Academy's website typically done twice a year.
- I agree to update the Academy with current contact information, including email, postal and shipping addresses, and telephone numbers. And I recognize email and the CONTACT form on the website are the preferred means of communication between the Academy and the home.
- The NFC Academy digital newsletter is a primary means of communicating general and specific information including policy changes and updates to NFC Academy families and friends. By enrolling my student in NFC Academy, I grant the Academy permission to send me the Academy digital newsletter and other emails and will remain subscribed to such correspondence as long as one or more of my children are enrolled in the Academy.

- From time-to-time NFC Academy uses parent and student testimonials in its communication and advertising. I give permission to NFC Academy to use testimonials I have provided along with any photographs of my child(ren) that I have provided for use. These testimonials may have included academic achievements at the Academy and/or other notable accomplishments of my children in activities unrelated to NFC Academy. I understand it is the decision of NFC Academy whether to use any information submitted by parents.

NFC ACADEMY STUDENTS

- Believing it is my responsibility as a student and person to uphold standards of honesty and integrity, and understanding that NFC Academy is a school with a Biblical Worldview---I have a responsibility to God and the Academy to:
 - I will complete my schoolwork myself, and when I need help, I will let my parents or teacher know.
 - I will show courtesy and respect in all communications with Academy staff and teachers.
 - I will do my best to follow the Academy rules and complete my work on schedule.
 - I will not cheat. I will answer the questions on my quizzes and tests from studying and work without help from any other person or source other than my teachers.
 - I will not share answers with another student.

ABOUT NFC ACADEMY

THIS IS WHAT WE DO!

Using innovative technology together with successful educational practices and a biblical worldview curriculum in a distance education environment to equip students for their future while serving and glorifying God.

THIS IS WHERE WE ARE GOING!

“The Future of Education Is Always Here Today” for our families.

ALL SUMMED UP!

Nurturing personal growth and development of students.

Family values are integrated in every decision.

Christ-centered curriculum is used to encourage Biblical thinking.

Achieving success when students live out Godly values in their present culture.

THIS IS HOW GOD’S CHILDREN SHOULD BE TAUGHT!

NFC Academy was founded on the belief in the inerrant, inspired Word of God, the Bible, the only infallible rule of faith and practice. The Academy exists to assist parents in fulfilling God's ultimate purpose of preparing children to enter into and mature within His spiritual family, and to respond to Him with respect and obedience. The school seeks to assist in the personal growth and development of students by providing an education based upon an integrated understanding of biblical principles and academic knowledge. Education with a proper emphasis on the spiritual, mental, social, and physical aspects of life will lead to the balanced development of the whole person. *Please go to the [NFC Academy website](#) to see our information on a [Biblical Worldview](#) and our [Statement of Faith](#).*

THE WHAT AND HOW OF WHAT WE DO!

NFC Academy provides educational programs both to prepare students for entering college to continue their education and to prepare students to enter careers of service in the will of God. These programs seek to transmit and expand knowledge as well as to provide opportunities for research and service. The school will provide the kind of atmosphere which will promote the spiritual, intellectual, social and character development of students. With a clear commitment to academic integrity and excellence, the school will fulfill its mission through the following objectives:

1. To provide instruction by a competent Christian faculty committed to a quality academic program.
2. To provide students with an atmosphere which is wholesome, stimulating, and conducive to learning and to serving within the Christian concept.
3. To provide a balanced emphasis regarding theological beliefs, daily life and conduct, and educational philosophy and practice.
4. To effectively train young men and women to be servants of Christ in the church and in the world.
5. To provide students with a solid academic and biblical program that will help them to be leaders in areas of their own choice.
6. To use an approach to education which addresses the changing technological nature of our society.
7. To acquaint students with methods of research in order to develop habits of study for a life of intellectual pursuit.
8. To motivate students to think and communicate clearly, objectively, and creatively.

HOW WE SEE LIFE!

Our curriculum is rooted in a God-centered view of life, allowing students the opportunity to understand themselves and the world around them from a biblical worldview. All truth is found in God. It is found in His creation. Scripture is the basis for faith and practice. The integration of biblical faith and learning is our goal at NFC Academy working with each student.

At NFC Academy, we understand our mission is to teach our students to live wholesome Christian lives in a world that many times is in opposition to a biblical worldview. Further, we communicate to our students that they are created in God's image and blessed with distinctive and individual personalities, endowed with special talents for a special purpose.

ACCREDITATION AND MEMBERSHIPS

NFC Academy is registered with the State of Florida Department of Education as a private school serving homeschool families locally, in the United States and around the world. NFC Academy is fully accredited by Cognia (formerly AdvancED/SACS), the Middle States Commission on Colleges and Schools, and the Florida Association of Christian Colleges and Schools (FACCS) which is a member of the National Council for Private School Accreditation. NFC Academy is a member of the Aurora Institute (Formally INACOL).

BIBLE

Bible study is recognized at NFC Academy as of fundamental importance and is a required subject. The study of the Bible augments the study of English, history, geography, and science as well as the other academic subjects.

Without the knowledge of biblical truth, a student cannot be considered educated. The Bible gives direction for this life and is the only hope for the life to come. No other book can enrich the minds and hearts of men as "The Book of books."

Knowledge of the Bible is one of the greatest educational assets any man can have. Resulting from its study are the important values of morality and right living. Character development is the most important work of a school. No other course offered in the school affords such great opportunities for laying the foundation for Christian character as the Bible course. Knowledge is important, but of more importance is the life that displays what has been learned.

STATEMENT OF MORALITY

We believe that God commands that no intimate sexual activity be engaged in outside of a marriage between a man and a woman. We believe that any form of sexual perversion including but not limited to homosexuality, lesbianism, bisexuality, adultery, and pornography are perversions of God's will regarding sexual intimacy. According to the Bible, God made us the gender He chose and attempts to alter one's gender is deviant from His will. (Gen. 2:24; Gen. 19:5, 13, Gen. 26:8-9; Lev. 18:1-30; Rom. 1:26-29; I Cor. 5:1; 6:9, I Thess. 4:1-8; Heb.13:4) We believe that the only legitimate marriage is the joining of one man and one woman. (Gen 2:24; Rom. 7:2; I Cor. 7:10; Eph. 5:22-23) Anyone involved in the promoting of such lifestyles as described above is out of harmony with God's design, the standards set forth for NFC Academy.

GENERAL INFORMATION

CALLING THE ACADEMY – AUTOMATED ANSWERING

NFC Academy has an automated answering service that will permit you to go directly to the department you are calling, or you may dial the direct number to an office as noted. When you call the Academy and the automated attendant answers, you may immediately dial in the extension of the office you are calling, and your call will be transferred to that department. If you do not know the extension of the office you need, the attendant will give you selections to make that will forward your call to the correct office.

CHANGE OF ADDRESS AND PHONE NUMBER

Parents should notify the Academy immediately of any change of address, email, or telephone number (home or business). Email is the primary method of communication, and the Internet is necessary to access on-line complete records through RenWeb. It is important that we have this information, so parents have timely access to the educational program and the administrative software that allows access to their accounting information, make payments, and to view completed semester grades and transcripts.

CHANGE OF INFORMATION

When the parent/guardian has the need to make a change in the students' information, we suggest it is best to go to the NFC Academy web site to make these changes through RenWeb or notify the Academy office.

EXCEPTIONS

On occasion exceptions to a policy may be made when circumstance(s) warrant it in the view of the administration. An exception made for one on any policy is not an exception for any other on that policy or any other policy. All decisions regarding policies are made by the administration and are final.

GENERAL STATEMENT OF POLICY

NFC Academy retains the right to make changes, amendments, and corrections to the rules and policies of the Academy at any time, with or without prior notice. While NFC Academy is not a campus school, parents and students should take careful note of the expectations of behavior for Academy students which would be consistent with the Academy's Mission, Educational Objectives, and Statement of Faith. Students whose behavior does not meet the expectations in the sole judgment of the administration may be asked to withdraw from NFC Academy.

NON-DISCRIMINATION STATEMENT

NFC Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate based on race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

PARENTS WEB/PARENT PORTAL

RenWeb is our web-based program which places all of our school administrative functions in one software package. Parents Web is a private, secure site that allows parents to see detailed information specific to their child. Once enrolled in NFC Academy, parents will be given the necessary instructions and password needed to set-up their own RenWeb account. This parent access is different from your Ignitia Parent Portal if you have a student in the online program.

RECORDS

All school records for students are under the control of the school administration. Student's records are available for inspection by the legal parent/guardian. Student's school records are not available to a third party without the written authorization of both the student's legal parent/guardian and the administration of NFC Academy.

STATE REQUIREMENTS

Each state enacts its own legislation which covers elementary and secondary education. Some states may recognize distance education as "home schooling," while others may classify it differently. It is the responsibility of each parent to comply with any state requirements for enrollment in NFC Academy. NFC Academy is an accredited private school serving homeschool families throughout the United States and around the world. As an accredited school we set-up each student's academic year to meet a typical 180-day school year/90-day semester to meet compulsory attendance requirements that your state may have. Students who are not active in their course work for a period of 30 days may be listed as "inactive" meaning NFC Academy will not be able to confirm the student is meeting the compulsory attendance requirements.

SUPERVISION

Upon enrollment, there must be a home supervisor for the student(s). The home supervisor is typically the parent. On some occasions, the at home teacher may be someone different than the parent, although selected by the parents. It is recommended that parents check any state requirements for the selection. Unless notified differently NFC Academy will accept those listed on the application as the home supervisor.

TEACHER CERTIFICATION

Teachers at NFC Academy hold degrees in their subject areas and are professionally certified teachers by the Florida Association of Christian Colleges and Schools (FACCS/IACCS), or another certifying body, or hold the proper educational credentials to teach the assigned subjects. The teacher along with the homeschool-based parent/teacher has the responsibility for the academic progression of each student in the Homeschool Advantage Program. While NFC Academy teachers in the Homeschool Advantage Program work to ensure academic progress, the parents in the home have a necessary part to ensure students work daily and are completing assigned lessons each day as due.

Upon enrollment, there must be a home supervisor for the student(s). The home supervisor is typically the parent. On some occasions, the at home teacher may be someone different than the parent, although selected by the parents. It is recommended that parents check any state requirements for the selection. Unless notified differently NFC Academy will accept those listed on the application as the home supervisor.

FINANCIAL INFORMATION

FINANCIAL INFORMATION

SCHOOL YEAR EXTENSION POLICY

The maximum amount of time to complete a school year of study is one calendar year when approved. For an extension in our K-4th Book Program and Homeschool Edition 3rd-7th there is no additional charge for an extension of the school year. For those in our Online Teacher Program grades 3rd-12th where NFC Academy teachers are the primary teacher there is no additional charge for a one-month extension. An extension into the final month (12th month/2nd extension) is an additional tuition charge based on the monthly tuition amount. Parents should complete the online Extension of School Form to request an extension.

FINANCIAL POLICY

If you find that in a month you will need extra time for a tuition payment, contact the NFC Academy Business Office for an Exception Application. After the Exception Application is submitted to the Business Office, the financial committee will review the request and notify you of their decision.

REFUND/WITHDRAWAL POLICY

Need to withdraw from your courses? Our hope is that you will stay with us, but if that is your decision, we will work to make your withdrawal as easy as possible. For those families in the Book Program a full semester tuition is owed once books are shipped. There is no withdrawal fee when leaving at the end of a semester if the next semester's books have not been shipped. To initiate the withdrawal process, we must have a request in writing from the parent or guardian.

RETURNED CHECKS

A returned check charge will be incurred each time a check is returned due to insufficient funds. A \$25.00 fee will be charged for all returned checks.

STARTING CLASSES

For billing purposes, students officially start classes on the 1st or the 15th of the month. If student enrollment occurs and students begin class work between the 1st and 14th of the month, the first billing occurs that month. If the student starts classes on the 15th or after, the billing begins the 1st of the next month.

TUITION COST

Please visit the NFC Academy website for a complete review of our tuition and other costs.

TUITION PAYMENTS

Tuition payments are due before the start date of classes at NFC Academy. Tuition payments can be made on-line using the RenWeb parent software program using either the credit card payment option or the e-check option.

Checks or money orders may be mailed directly to NFC Academy using the following address:

NFC Academy Business Office
3000 N. Meridian Road
Tallahassee, FL 32312

All tuition accounts are maintained within the RenWeb software system accessible to parents online 24/7. Tuition accounts are billed from the 1st of each month and late after the 10th of the month due. A late fee of \$25 is charged when the account is not paid by the 10th of the month due.

ACADEMIC POLICIES

TEACHERS GUIDE

The Teacher's Guide is provided to you for each course your child(ren) is taking.

- For 5K there will be one Teacher's Guide and two student books which cover the year's study. Lesson series are divided into 4 quarters with a student evaluation at the conclusion of each lesson quarter.
- For 1st grade there will be two Teacher's Guides and ten Student LIFE PACS. Each Teacher's Guide will cover 5 units of study for a total of 10 units in the year's study.
- In 2nd – 4th grade you will have one Teacher's Guide and the material in the Student LIFE PAC will increase in amount. There will be 10 units of study in the year's study.

The home-based teacher/parent will need to become familiar with the Teacher's Guide and the corresponding Student Life Pac. Your daily lesson material is a part of the Teacher's Guide.

The NFC Academy Teacher's Manual is not designed to replace the Teacher's Guide which comes with the curriculum, but to complement it. Very valuable and essential information is available to the homeschool parent/teacher in your Teacher's Guide. Important general information is available to the parents in the Teacher Notes and other areas.

- It is not necessary to complete weekly lesson plans as those have been given to you in the NFC Academy Lesson Planner.

SCHOOL YEAR

All students at NFC Academy when they begin their schoolwork are set-up with a school year of 180 school days based upon the date they start at NFC Academy. Following the NFC Academy Daily Lesson Planner (DLP) will help you stay on track for completion of your school year on schedule. Homeschool schedules at home are flexible but following the school year with your DLP will ensure compliance for any compulsory attendance requirements. If needed, parents may request an extension of the school year by notifying the school office. All schoolwork must be completed within a maximum of a calendar year.

RESPONSIBILITIES

Students in the book program must complete all daily assignments, self-tests, and unit tests. For Grades 1st-4th, the grades of self-tests, spelling tests (Language Arts), and unit tests are to be recorded in your Ignitia electronic gradebook weekly as completed. The teacher issued grades for report and oral work is completed as each unit of study is completed.

Those in the book program may select virtual labs available on YouTube or other sites as long as they fit the general concepts being covered, or you may complete the live science experiment directly from the curriculum. We always recommend that safety precautions be a high priority for science experiments with materials that can present a danger when not handled correctly.

LESSON PLANS

Your lesson plans are prepared in the NFC Academy Daily Lesson Planner. Following the DLP will ensure you will finish your program at the date you expect and give you assurance that each day's assignments fit within the master schedule.

Those in the book program may select virtual labs available on YouTube or other sites as long as they fit the general concepts being covered, or you may complete the live science experiment directly from the curriculum. We always recommend that safety precautions be a high priority for science experiments with materials that can present a danger when not handled correctly.

LIBRARY

All NFC Academy students in grades 3rd-12th have the Gale in Context Online Library, Britannica Online, plus an array of other online sites for research available for use. Students are given a password at the beginning of the year and may use these research tools anywhere they have Internet access. Gale is a comprehensive online library of books and research information allowing the student to create his/her own holdings of books for various projects.

STUDENT ATTENDANCE

1. Student attendance as typically defined will vary as a homeschool student, however, the work and requirements of the curriculum must be satisfied. Each student (K-12th) is assigned a 180-day school year when they start. Following the teacher actions will ensure that each student meets the clock hour/school day requirements to complete the school year as required in the 180-day school year.
2. Homeschool families do homeschool for several reasons and one of those reasons is the flexibility in scheduling and doing the work. Your special times should not affect the student meeting any compulsory attendance requirements if work is consistently being accomplished throughout the school year.
3. Student attendance as typically defined will vary as a homeschool student, however, the work and requirements of the curriculum must be satisfied. Each student (K-12th) is assigned a 180-day school year when they start. Following the teacher actions will ensure that each student meets the clock hour/school day requirements to complete the school year as required in the 180-day school year.

4. Homeschool families do homeschool for several reasons and one of those reasons is the flexibility in scheduling and doing the work. Your special times should not affect the student meeting any compulsory attendance requirements if work is consistently being accomplished throughout the school year.

STUDENT ATTENDANCE AND ACADEMY HOLIDAY SCHEDULES

NFC Academy follows a “holiday” schedule as you might find in a traditional school as we believe that is essential for students to have breaks in their academic studies. Holidays are factored into the student’s school year day count of 180-day year/90-day semester, both in the online program and in the K-5th program using book-based material. Parents can be assured that they could take these holidays off if they chose and still be following their established school year which is set to meet compulsory attendance requirements that are often set by states.

GRADING SCALE

NFC academy follows the grading scale established by the State of Florida Department of Education for grades 1st-12th:

- 100 – 90 = A
- 89 - 80 = B
- 79 - 70 = C
- 69 - 60 = D
- Below 60 = F

GRADING PERIOD

Grading periods at NFC Academy follow a school term/semester period of time based upon the start date selected to begin schoolwork. Since start dates to begin can be any day of the school year a student’s school term/year will follow their start date.

GRADES 1st-4th BOOK PROGRAM

Grades are recorded in the Ignitia Electronic Gradebook for the book program weekly and will be automatically averaged by the gradebook using the following schedule:

Bible, History, Math, and Science

1. Self-Test - 25%
2. LIFEPAC Test – 60%
3. Report Grade – 10%
4. Oral Grade – 5%

Language Arts

1. Self-Tests – 25%
2. LIFEPAK Tests – 55%
3. Spelling Tests – 10%
4. Oral/Report Grade – 10%

BOOK PROGRAM 1st-4th – GRADING INFORMATION

We have provided a video for training on entering your grades in the electronic gradebook. If you need assistance in completing the training, please contact the Academy Book Program Office and they can schedule an online conference with you to assist you in learning the process for entering your grades.

1. **Electronic Gradebook** - Book Program grades will be similar to those in the Ignitia Online program as we have created your own electronic gradebook in Ignitia.
 - a. Parents will enter grades manually into the Ignitia gradebook. You and your student will be able to see a current average every day as you use the Ignitia grade book.
 - b. Grades should be entered in your gradebook each week as work is completed.
 - c. We will use the Ignitia gradebook, and the grades will be recorded to the student's report card in our RenWeb administrative software.
 - d. As an accredited school, when requested we must certify that a student is actively enrolled at NFC Academy to satisfy some state's compulsory attendance requirements. Entering grades at least weekly ensures that NFC Academy will be able to demonstrate, to those who may inquire, that a student is meeting compulsory attendance.
2. **Grade Verification** – In grades 1st – 4th parents and students can see the grades for all coursework in each subject in your electronic gradebook in the Ignitia Program.
 - a. Parents should enter grades in the electronic gradebook at least weekly for completed grade work.
 - b. The overall average will be reflected in the electronic gradebook.
 - c. Keep in mind that formal report card grades are completed each semester with units 1-5 for semester one and units 6-10 for semester two. The average in the electronic gradebook for first semester will show the average for those units, however the report card for the second semester only includes units 6-10 while the average in the gradebook continues to average all units together.
3. **Sending Required Unit Test** – When each semester is completed and grades have been consistently entered in the gradebook program, unit tests from all subjects must be sent to the Academy as a matter of verification responsibilities for the Academy related to our accreditation requirements. Parents may mail the tests, scan then email, or upload copies using our website upload feature that will be provided to you. We recommend you always make copies of the tests for your records, before sending us the original tests.

- a. For the first semester completed unit tests from student booklets 1-5 for all courses must be sent to the Academy.
- b. These tests will allow us to meet our accreditation requirement of validating the student's academic work. Once received by the Academy our academic office will complete the student's report card for the specific grading period, either first or second semester and make the report cards available to the parents. The report card grades will be a part of the student's permanent academic record. Please remember academic work requires these tests to finalize all grades. Final grades for a grading period cannot be authorized until the unit tests are received.

KINDERGARTEN REPORT GRADES

Kindergarten families will have their own electronic gradebook created by NFC Academy. We have downloadable grading sheets in your Kindergarten Teacher Resource section you can use to prepare your grades to enter into the electronic gradebook.

Parents will want to download your grading sheets on the NFC Academy website for Kindergarten Resources. These will guide you through creating the grades which you can then input into your online gradebook. E - Excellent, S+ Satisfactory plus, S - Satisfactory, S- - Satisfactory minus low, and NI - Needs Improvement

Kindergarten grades are entered at the end of each quarter's lesson series about every nine weeks:

- a. Lessons 1-40 first nine weeks
- b. Lessons 41-80 second nine weeks
- c. Lessons 81-120 third nine weeks
- d. Lessons 121-160 fourth nine weeks

STANDARDIZED ACHIEVEMENT TESTS

- In the spring of the year, you will receive information from the Academy regarding administering the test.
- The Academy uses the Stanford 10th Edition Achievement test which is a norm referenced national achievement test.
- For Grades K-2, complete instruction on administering the tests will be provided to you with the test materials.
- For Grades K-2, completed tests will be returned to the Academy and the test will be scored electronically by the publisher, Pearson.
- For Grades 3-4, all testing will be conducted online. All relevant information will be provided to families in advance.

You will receive a copy of the results from the Academy

KINDERGARTEN – 4TH GRADE BOOK CURRICULUM

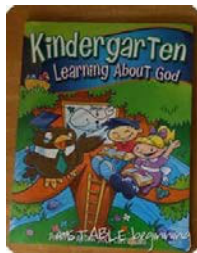
KINDERGARTEN

NFC Academy Kindergarten uses the Christian homeschool LIFEPAK program for Math and Language Arts and the dynamic Positive Action for Christ Bible curriculum.

LIFEPAK for Kindergarten is a brightly illustrated, engaging workbook curriculum filled with lessons and hands-on activities. Designed with fast-paced lessons, this Christian homeschool curriculum uses a spiral learning method to help your student master concepts through the process of introduction, review, and reinforcement. You and your kindergartner will love the Bible curriculum with its colorful pages, fun songs you can sing along with and the exercises that will engage your young learner.

We know that our homeschool families are busy and want to devote their time to what best serves their children in Kindergarten which is teaching. With that in mind, NFC Academy has prepared for you the daily assignments for the year that will help guide you to completion within a general time frame of your school year in our NFC Academy Daily Lesson Planner.

BIBLE



For Kindergarten Bible you will be using the Positive Action for Christ Kindergarten curriculum *Learning About God*. You will find it colorful, fun, and exciting learning for your little kindergartner. You will enjoy singing the songs together from the CD we will send you that follows along with the lessons. Bible Memory and Character Traits will be a part of each lesson you teach.

In this study kindergartners will learn about God through the lives of major characters throughout the Bible. With activities designed to reinforce truths from the Teacher's Manual, this colorful workbook can help students comprehend and apply Bible truths.

You will be sure to finish the year with The NFC Academy Weekly Lesson Planner for Bible which will guide you to everything needed and help you stay on pace to complete at your planned date.

Typically, Bible is not a graded activity as students learn their Bible lessons.

LANGUAGE ARTS



Filled with colorful, age-appropriate lessons, this work text lays a solid language foundation in young students. Presenting basic phonics skills in a consumable, print-based format, the work text covers beginning phonics lessons on initial consonant sounds and short vowel sounds. The work text also covers blending letters and constructing simple sentences.

The second in a set of two work-texts has consumable, step-by-step lessons that cover fundamental phonics topics like short and long vowel sounds, initial consonant sounds, digraphs, word recognition, and writing practice. It is created to build solid reading, writing, and grammar skills.

The soft-cover LIFEPAC Kindergarten Language Arts Student Book 1 also comes with bright illustrations and perforated pages for easy removal. Perfect for young learners, this lightweight work text features flexible lessons that are great for personalized instruction. Plus, the work text includes consistent reviews to ensure content mastery. Teach your kindergarten students the foundational grammar, phonics, and writing skills they need for a solid education

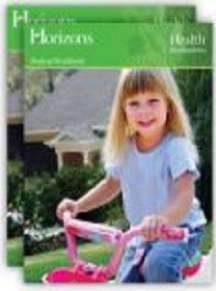
MATHEMATICS



Discover how easy and enjoyable teaching math to beginners can be with the LIFEPAC Kindergarten Math Student Book One and Two. Using a student-directed format, this age-appropriate, consumable workbook allows students to cover step-by-step lessons at their own pace.

Laying a solid math foundation, this first of two student books includes 80 lessons that cover fundamental math topics like directions, matching, cardinal and ordinal numbers 1-9, colors, shapes, sequencing, and simple problem solving, colors, shapes, sequencing, problem solving, addition and subtraction from 1-10, place value, time, money, skip counting, and more. Kindergarten Math Student Books are also light and easy to handle, so students do not have to struggle with bulky textbooks anymore. Plus, bright illustrations engage student learning, and the workbook contains lots of space to practice math problems. This print-based workbook provides a well-rounded introduction to arithmetic basics with lessons on directions, colors, shapes, sequencing, problem solving, addition and subtraction from 1-10, place value, time, money, skip counting, and more. The last in a set of two workbooks, the LIFEPAC Kindergarten Math motivates students to learn with eye-catching illustrations and full-color lessons presented in a clear, step-by-step format.

HEALTH



Start teaching your young students about health with Horizons Kindergarten Health Student Workbook. Perfect for beginners, this brightly illustrated, consumable workbook contains over 40 engaging student visuals and drawing activities that directly correlate with lessons taught in Horizons Kindergarten Health Teacher's Guide. These student activities are teacher-administrated and help visually teach elementary health concepts, such as living in a family, getting along with others, taking care of the body, being safe, and preventing health problems.

Divided by units and lesson, hands-on activities include coloring pictures, matching, and identifying objects, cutting, and letter tracing!

Perforated pages in Horizons Kindergarten Health Student Workbook allow for easy removal, so students can easily complete health lessons and proudly display their finished work. Designed to be taught two to three days per week, this Health curriculum is very flexible and can be taught according to most any schedule you design. The consumable, soft-cover workbook includes material for one student and contains over 40 full-color, teacher-administrated visuals and drawing activities to complement lessons. Health, like Bible, is typically done with no grading or grades for kindergartners.

REPORT CARDS



We will keep all of your official records for you. As you complete each quarter of study, your NFC Academy Resource Support Assistant will help you complete the quarterly grade report.

You will have access to the four report cards for the year using your Parent Portal in our RenWeb management system.

GRADUATION



We recognize your accomplishments! Congratulations on completing kindergarten at NFC Academy!

We will have your diploma ready for you and will send you your copy as you celebrate graduation. Congratulations on your graduation from Kindergarten! Next step is now Elementary First Grade.

CAP, GOWN, AND TASSEL

Kindergarten is a memorable and exciting time for the family. Our Kindergarten families have the option of purchasing their own cap, gown, and tassel to have your own family pictures made of this special occasion. Contact the Academy office or visit the Academy website for details.

DAILY LESSON PLANNER & RESOURCE TEACHER



The NFC Academy Daily Lesson Planner is prepared for each subject in kindergarten and first through fourth grade. You can devote your time to the important aspect of preparing and teaching your young learner while moving ahead with confidence that you will finish within the time you want. The NFC Academy is flexible for your family's needs while assuring you it will guide you to the successful completion of each daily assignment in your school year.

When we send to you the student books and Teacher's Guides' we will also send the NFC Academy Daily Lesson Planner for every subject in your grade. In addition to that you will have an NFC Academy Resource Support Assistant in your grade to answer your general questions giving you assurance in what you are doing as the home teacher.

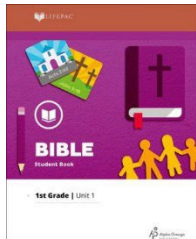
FIRST GRADE

NFC Academy accredited First Grade uses the Christian homeschool LIFEPAK program for Bible, History, Language Arts, Math and Science. LIFEPAK is a book-based curriculum for first grade that is a brightly illustrated, engaging workbook curriculum filled with lessons and hands-on activities. As with all our curriculums, they are written from a biblical worldview supporting traditional Christian family values with academic excellence.

We know that our homeschool families are busy and want to devote their time to what best serves their children in kindergarten and first through fifth grades. With that in mind at NFC Academy, we have prepared for you the daily assignments for the year that will help guide you to completion within a general time frame of your school year...that is called the NFC Academy Daily Lesson Planner. The Daily Planner takes the guesswork out of how much to cover so you can focus on teaching and have confidence you will finish your school year when you want to.

Start anytime of the year and we take care of all your student records including your report cards. You will also have an experienced NFC Academy Resource Support Assistant to answer your questions during the school year.

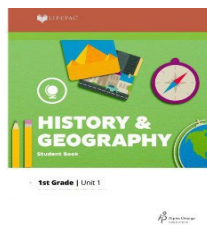
BIBLE



Made for each individual student, this set contains ten full-color work texts that offer a comprehensive overview of classic Bible stories and Christian teachings. Offering step-by-step lessons and bright illustrations, these Scripture-based first grade Bible work texts covers topics, such as God's creation, love, goodness, prayer, Old and New Testament stories, missionaries, God's promises, and more!

The First Grade Bible 10-Unit Set has fun, age-appropriate lessons that include matching exercises, dot-to-dot pictures, and fill-in-the-blank questions. To reinforce concepts, each LIFEPAC work text also includes concept reviews, self- tests, and one removable teacher administered unit test.

HISTORY & GEOGRAPHY



Made for an individual student, this complete set contains ten full-color work texts that teach foundational history and geography lessons from a positive, Christian perspective.

The First Grade History & Geography is a biblically integrated approach to teaching your child about history, geography, and living in the world. Ten engaging work texts in this curriculum present lessons on being special in

God's eyes, communication, living in a family, farms, cities, community helpers, our country, our world, and more! The print- based text includes reviews, self- tests and teacher administered test for each unit of study.

LANGUAGE ARTS



Made for the individual student, this comprehensive set contains ten full-color work texts that introduce young students to basic oral and written grammar skills. Offering colorful illustrations and practice exercises, these print-based work texts cover topics like the alphabet, short vowels, plurals, suffixes, rhyming words, consonant digraphs and blends, vowel digraphs, R-controlled vowels, diphthongs, and more.

Packed with practical grammar and penmanship lessons, each work text in the First Grade Language Arts 10-Unit Set is a unit which can be completed in just three to four weeks, giving students a true sense of accomplishment as they progress through each unit of study.

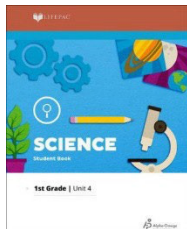
MATHEMATICS



Created for one student, this complete set contains ten colorful work texts that offer young students a comprehensive overview of beginning math concepts. This bright, full-color workbook teaches beginning math skills like direction, comparisons, colors, cardinal and ordinal numbers, shapes, and number order. Other math topics covered include colors, shapes, number order, addition and subtraction, place value, time, and money.

Each work text includes fun illustrations, a variety of age-appropriate math exercises, and hands-on activities. In addition, each work text includes reviews, self-tests, and one removable, teacher-administered unit test to help students remember important math concepts.

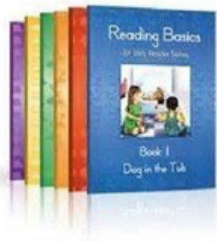
SCIENCE



Made for one student, this set offers ten full-color, print-based work texts that provide a comprehensive overview of beginning science concepts. First Grade Science begins the process of teaching important principles of observation which will in turn assist children as they learn about the physical universe God created. Ten colorful work texts present lessons on the human body, the five senses, animals, plants, energy, health, machines, and God's beautiful world! Complete with engaging illustrations and step-by-step lessons, these Bible-based first grade science work texts will introduce your students to the senses, animals and plants, health, world, energy, machines, and more!

The 1st Grade Science 10-Unit Set also has a variety of age-appropriate question formats, hands-on science exercises, and coloring and drawing activities! Reduced in size, these slim, booklet-style work texts are much easier to handle for your younger students. More encouraging than large, traditional textbooks, these self-paced, flexible work texts can usually be completed in just three to four weeks, offering a wonderful sense of accomplishment and progression. And to reinforce concepts, each LIFEPAC work text includes concept reviews, self-tests, and one removable, teacher-administered unit test. As an added feature, families have the opportunity to purchase an age-appropriate Science Kit to reinforce the concepts of elementary science.

READERS



Exciting reading material for the first grade Language Arts curriculum, this set includes five colorful readers, as well as a study guide with comprehension questions for the entire series. Perfect for teaching budding readers basic phonics rules, the readers include *Dog in the Tub*, *Cotton Candy*, *Oats Are for Goats*, *Flying My Kite*, and *The Gold Coin*. Each reader has 24 short stories that build students' reading abilities. The readers start with one- and two- syllable words with long and short vowel sounds and gently progress to more advanced words.

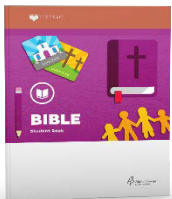
SECOND GRADE

NFC Academy's accredited Second Grade uses the Christian homeschool LIFEPAK program for Bible, History, Language Arts, Math and Science. LIFEPAK is a print-based curriculum for second grade that is a brightly illustrated, engaging workbook curriculum filled with lessons and hands-on activities. As with all of our curriculums they are from a biblical worldview supporting traditional Christian family values with academic excellence.

We know that our homeschool families are busy and want to devote their time to what best serves their children in kindergarten, first, and second grade. With that in mind at NFC Academy, we have prepared for you the daily assignments for the year that will help guide you to completion within a general time frame of your school year...that is called the NFC Academy Daily Lesson Planner.

Start anytime of the year and we take care of all your student records including your report cards. You will also have an experienced NFC Academy Resource Support Assistant to answer your questions during the school year.

BIBLE

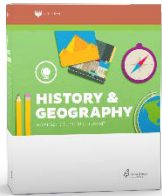


Instill critical Bible truths in your child with the Second Grade Bible Set! This fun-filled homeschool course allows your child to discover important biblical themes using ten colorful work texts and a teacher's guide. Bible-centered lessons in this curriculum include themes from the Old and New Testaments such as Daniel, Moses, David, creation, family, and more.

Great for young learners, the Second Grade Bible 10-Unit Set has lesson activities students love like fill-in-the-blank questions, puzzle activities, and hands-on drawing assignments. Ensuring concept retention, each work text also contains reviews, self-tests, and one removable teacher-administered test.

The NFC Academy Daily Lesson Planner will take you day-to-day with all of your assignments, so you finish by your target date. Your Academy Resource Support Assistant will be available to answer your questions all through the year.

HISTORY & GEOGRAPHY



The Second Grade History & Geography integrates biblical truths into the instruction in history, geography, and living in our world. Ten engaging work texts in this curriculum present lessons on helping your neighbors, community helpers, farming long ago, farming today, how communities change, communication in our world, and much more!

Packed with appealing activities, these work texts include age-appropriate question formats, coloring and drawing activities, and writing exercises! Building concept mastery, each work text also includes consistent reviews, self-tests, and one removable teacher-administered unit test to reinforce history lessons.

The NFC Academy Daily Lesson Planner will take you day-to-day with all your assignments, so you finish by your target date. Your Academy Resource Support Assistant will be available to answer your questions all through the year.

LANGUAGE ARTS



Picking up where phonics instruction leaves off, the Second Grade Language Arts Set integrates grammar, spelling, reading, and writing into this Christian school curriculum for homeschool. Building on a strong phonics base, this homeschool language course touches on critical language topics such as building sentences, punctuation, prefixes, suffixes, nouns, verbs and much more!

This curriculum contains ten, full-color work texts that teach language arts with step-by-step, print-based lessons including oral and written exercises by interweaving grammar, writing, reading, spelling, vocabulary, and penmanship lessons.

The NFC Academy Daily Lesson Planner will take you day-to-day with all your assignments, so you finish by your target date. Your Academy Resource Support Assistant will be available to answer your questions all through the year.

MATHEMATICS



Created to encourage a strong math foundation, the Second Grade Math curriculum is filled with fun learning activities. Ten colorful work texts in this curriculum focus on the basics of elementary math, providing instruction in numbers to 1,000, operation symbols, measurements, shapes, rounding, addition, subtraction, time, estimation, and fractions.

The LIFEPAC 2nd Grade Math 10-Unit set also comes with age-appropriate learning materials like puzzle activities, colorful graphics, and confidence- building questions. These student-directed work texts ensure concept mastery with consistent reviews, self-tests, and removable teacher-administered tests.

The NFC Academy Daily Lesson Planner will take you day-to-day with all your assignments, so you finish by your target date. Your Academy Resource Support Assistant will be available to answer your questions all through the year.

SCIENCE



The LIFEPAC 2nd Grade Science 10-Unit Set is the answer for you! Made for an individual student, this complete set contains ten work-texts that help teach elementary science lessons with step-by-step, print-based lessons. These Bible-based lessons present basic foundational science concepts to your young learners. As your student's progress through this ten-part series, they will learn about the world that God created: living things, non-living things, plants, animals, pets, and plant care, five senses,

physical properties, and our world.

The LIFEPAC 2nd Grade Science 10-Unit Set has fun lessons that include fill- in-the-blank questions, puzzle activities, and plenty of hands-on science experiments. More motivating than huge textbooks, each of these slim, booklet- like work-texts come in an easy-to-carry size and can be completed in three to four weeks! Imagine the sense of accomplishment your students will feel as they progress through each self-paced work-text! As an added feature, families have the opportunity to purchase an age-appropriate Science Kit to reinforce the concepts of elementary science.

The NFC Academy Daily Lesson Planner will take you day-to-day with all of your assignments, so you finish by your target date. Your Academy Resource Support Assistant will be available to answer your questions all through the year.

THIRD GRADE

NFC Academy accredited Third Grade uses the Christian homeschool LIFEPAK program for Bible, History, Language Arts, Math and Science. LIFEPAK is a book- based curriculum for third grade that is a brightly illustrated, engaging workbook curriculum filled with lessons and hands-on activities. As with all our curriculums, they are written from a biblical worldview supporting traditional Christian family values with academic excellence.

We know that our homeschool families are busy and want to devote their time to what best serves their children in kindergarten and first through fifth grades. With that in mind at NFC Academy, we have prepared for you the daily assignments for the year that will help guide you to completion within a general time frame of your school year...that is called the NFC Academy Daily Lesson Planner. The Daily Planner takes the guess work out of how much to cover so you can focus on teaching and have confidence you will finish your school year when you want to.

Start anytime of the year and we take care of all your student records including your report cards. You will also have an experienced NFC Academy Resource Support Assistant to answer your questions during the school year.

BIBLE

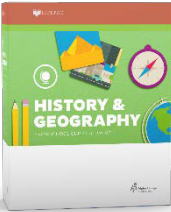


Help your third graders learn the importance of loving God with the LIFEPAK 3rd Grade Bible in NFC Academy's accredited program. Bible stories reinforce God's love and care, offering age-appropriate applications that make these lessons personal for your students. Fun, colorful Bible lessons to help encourage your students to live for God. Make learning about Jesus' life fun for your third graders.

Students love this motivating Christian curriculum which gives them a sense of accomplishment as they complete each worktext! LIFEPAK worktexts include engaging lessons, activities, review questions, and tests. Scripture passages are integrated throughout worktexts to help students connect daily learning to biblical truth. LIFEPAKs include independent projects and activities to help stimulate creativity and reinforce concepts.

Combine this with our NFC Academy Daily Lesson Planner which lays out each day's work for you through the complete school year, so you are not concerned about how much to cover each day...you have two great parts of an excellent program.

HISTORY & GEOGRAPHY

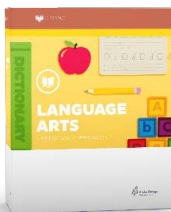


The perfect resource for your homeschool, the LIFEPAC 3rd Grade History & Geography curriculum in NFC Academy's accredited program. Students will take their own tour of each region of the United States. Created specifically with third grade students in mind, this set of ten colorful work-texts includes age-appropriate vocabulary words, engaging illustrations, map reading skills, and a variety of problem formats and hands-on exercises to make learning more fun. Step-by-step lessons are self-paced and present topics from a Christian perspective on the weather, natural resources, places of interest, and people of the New England, mid- Atlantic, southern Atlantic, southern, Great Lakes, mid-western, mountain, and Pacific states.

This is only the beginning! The LIFEPAC 3rd Grade History & Geography 10-Unit Set work-texts are reduced in size for easier handling and can be completed in as little as three to four weeks! Think of the sense of accomplishment your students will feel when they complete a booklet! Do not overlook the fact that each work-text contains self-tests at regular intervals and one end-of-unit test to assess mastery of each concept and ensure the educational progress of your students!

Combine this with our NFC Academy Daily Lesson Planner which lays out each day's work for you through the complete school year, so you are not concerned about how much to cover each day...you have two great parts of an excellent program.

LANGUAGE ARTS

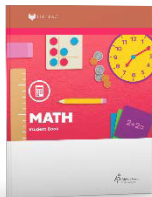


Establish a foundation of critical language skills in your third-grade student with the LIFEPAC 3rd Grade Language Arts in the NFC Academy accredited program. This set of comprehensive, easy-to-use work-texts integrates the four major language disciplines of reading, grammar, spelling, and composition into one effective course. The ten self-paced work-texts cover skills and concepts like building sentence punctuation, reading comprehension, grammar, spelling, vocabulary, penmanship, composition, and more.

Each work-text in the LIFEPAC 3rd Grade Language Arts 10-Unit Set offers easy-to-follow lessons, colorful illustrations, and practical activities, including drawing assignments, fun puzzles, and penmanship practice. In addition, every consumable work-text in the set can be completed in just three to four weeks, giving students a sense of accomplishment. Plus, self-tests and a teacher-administered unit test are included to provide easy assessment and proof of content mastery.

Combine this with our NFC Academy Daily Lesson Planner which lays out each day's work for you through the complete school year, so you are not concerned about how much to cover each day...you have two great parts of an excellent program.

MATHEMATICS



The LIFEPAC 3rd Grade Math is the perfect math curriculum for use in your homeschool with the NFC Academy accredited program. These ten colorful work-texts provide math lessons for one student for a full year. Each consumable work-text in the set includes full-color lessons, self-tests, and a removable teacher-administered test.

This mastery-based program contains ten colorful work-texts that teach students about numbers, place values, time, addition, subtraction, word problems, Roman numerals, fractions, money, temperature, and more. Each work-text also offers step-by-step lessons, fun activities, and colorful illustrations to encourage mastery of each concept.

The LIFEPAC 3rd Grade Math 10-Unit Set also has student-friendly lessons that include fill-in-the-blank questions, puzzle activities, and graphing problems. Unlike bulky textbooks, each slim work-text can be completed in as little as three to four weeks, ensuring a regular sense of accomplishment. In addition, each work-text contains plenty of practice exercises, self-tests, and an end-of-unit test for easy assessment of student progress.

Combine this with our NFC Academy Daily Lesson Planner which lays out each day's work for you through the complete school year, so you are not concerned about how much to cover each day...you have two great parts of an excellent program.

SCIENCE



Are you looking for a creation-based science curriculum to use in your third grade homeschool? NFC Academy has just what you need in our accredited Third grade program. The LIFE PAC 3rd Grade Science 10-Unit Set is perfect for your homeschool program! This mastery-based science program contains ten colorful work-texts designed for young science students. As your student progresses through this ten-part series, they will

learn about themselves and the world around them: plants, animals, properties of matter, sound, seasons, rocks, heat energy, and much more! Each third-grade science work-text offers easy-to-follow lessons, fun activities, and lots of colorful illustrations, all designed to encourage mastery of taught concepts.

The LIFE PAC 3rd Grade Science 10-Unit Set has student-friendly lessons that include fill-in-the-blank questions, puzzle activities, and plenty of hands-on science experiments. Each slim, easy-to-handle work-text can be completed in just three to four weeks! To encourage mastery of each taught concept, each work-text also contains review exercises, self-tests, and an end-of-unit test. Bring science to life for your third graders. As an added feature, families have the opportunity to purchase an age-appropriate Science Kit to reinforce the concepts of elementary science.

Combine this with our NFC Academy Daily Lesson Planner which lays out each day's work for you through the complete school year, so you are not concerned about how much to cover each day...you have two great parts of an excellent program.

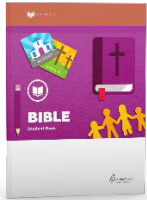
FOURTH GRADE

NFC Academy accredited Fourth Grade uses the Christian homeschool LIFE PAC program for Bible, History, Language Arts, Math and Science. LIFE PAC is a book-based curriculum for fourth grade that is a brightly illustrated, engaging workbook curriculum filled with lessons and hands-on activities. As with all our curriculums, they are written from a biblical worldview supporting traditional Christian family values with academic excellence.

We know that our homeschool families are busy and want to devote their time to what best serves their children in kindergarten and first through fifth grades. With that in mind at NFC Academy, we have prepared for you the daily assignments for the year that will help guide you to completion within a general time frame of your school year...that is called the NFC Academy Daily Lesson Planner. The Daily Planner takes the guess work out of how much to cover so you can focus on teaching and have confidence you will finish your school year when you want to.

Start anytime of the year and we take care of all your student records including your report cards. You will also have an experienced NFC Academy Resource Teacher to answer your questions during the school year.

BIBLE



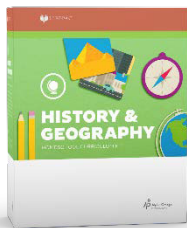
Teach your fourth-grade Bible lessons with the LIFEPAC 4th Grade Bible curriculum in the NFC Academy accredited elementary book program! This set of ten vivid, step-by-step work-texts provides a comprehensive overview of basic Christian beliefs and significant biblical stories for an entire year. Each 4th grade Bible work-text contains easy-to-understand activities, helpful vocabular lists, and colorful graphics! The work-texts

study biblical topics, such as God’s knowledge, God’s care, biblical geography, living for God, witnessing, the life of Saul, and much more!

The LIFEPAC 4th Grade Bible 10-Unit Set also contains confidence-building, self-paced lessons complete with diverse question formats, entertaining word games, and Bible verse memorization (in KJV). Unlike heavy, boring textbooks, each slim work-text encourages students to complete their lessons. Imagine the sense of accomplishment your child will feel when they complete each progressive work-text in three to four weeks! Plus, each LIFEPAC work-text provides self-tests, concept reviews, and one removable teacher-administered unit test to reinforce and solidify your students' comprehension.

Combine this with our NFC Academy Daily Lesson Planner which lays out each day’s work for you through the complete school year, so you are not concerned about how much to cover each day...you have two great parts of an excellent program.

HISTORY & GEOGRAPHY



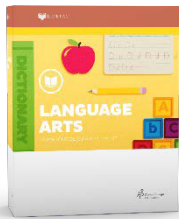
Are you looking for a fourth-grade history curriculum with a biblical worldview? Then, the NFC Academy accredited LIFEPAC 4th Grade History & Geography is perfect for your Christian homeschool! This mastery-based history and geography program contains ten colorful work-texts designed for young history students. This set includes ten consumable student work-texts that provide a comprehensive study of Earth, deserts, rain

forest, grasslands, polar regions, North America, and more! Designed to encourage student comprehension, each work-text offers easy-to-follow lessons, fun activities, and lots of colorful illustrations.

The LIFEPAC 4th Grade History & Geography 10-Unit Set also has student- friendly lessons that include fill-in-the-blank questions, puzzle activities, and plenty of hands-on projects. In addition, each slim, easy-to-handle work-text can be completed in just three to four weeks to motivate student learning! Plus, each work-text contains review exercises, self-tests, and an end-of-unit test for easy assessment.

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LANGUAGE ARTS



Develop your fourth-grade students' grammar skills with the NFC Academy accredited Language Arts program with the LIFEPAC 4th Grade Language Arts curriculum. Featuring an entire year of lessons for one student, this set provides ten structured, easy-to-follow work-texts that offer students a complete overview of important grammar rules and fundamental English principles. The course studies topics like word usage, capitalization, punctuation, written reports, literature, poetry forms, the parts of speech, and written communication. In addition, each individual work-text is inviting and packed with a variety of question formats, useful spelling and spelling and vocabulary lists, and student-directed lessons.

The LIFEPAC 4th Grade Language Arts 10-Unit Set also has entertaining and educational activities like handwriting exercises, word games, and puzzles. Plus, unlike heavy textbooks, these thin LIFEPACs can be completed in only three to four weeks, motivating students to complete their daily lessons. Each work-text also provides regular reviews, self-tests, and one removable teacher- administered unit test to solidify and reinforce student comprehension.

Combine this with our NFC Academy Daily Lesson Planner which lays out each day's work for you through the complete school year, so you are not concerned about how much to cover each day...you have two great parts of an excellent program.

MATHEMATICS



Get the solution to all your math needs with the NFC Academy accredited fourth grade LIFEPAC Math. This mastery-based math program contains ten colorful work-texts to increase fourth grade students' knowledge of whole numbers, fractions, multiplication, sequences, rounding, lines, shapes, division, measurements, factors, decimals, estimations, and more!

Each work-text in the LIFEPAC 4th Grade Math 10-Unit Set offers step-by-step lessons, colorful illustrations, and fun activities like fill-in-the-blank questions, puzzle activities, and graphing problems. Plus, unlike bulky textbooks, these slim work-texts can be completed in as little as three to four weeks, ensuring a regular sense of accomplishment. In addition, each work-text contains plenty of practice exercises, self-tests, and an end-of-unit test to encourage concept mastery.

Combine this with our NFC Academy Daily Lesson Planner which lays out each day's work for you through the complete school year, so you are not concerned about how much to cover each day...you have two great parts of an excellent program.

SCIENCE



Are you looking for a creation-based science curriculum to use in your 4th grade homeschool program? The NFC Academy accredited LIFEPAC 4th Grade Science 10-Unit Set is perfect for use in your homeschool! This mastery-based science program contains ten colorful work-texts designed for young science students. As your student progresses through this ten-part series, they learn about plants, animals, our environment, machines, electricity, magnetism, weather, the solar system, and more!

Each fourth-grade science work-text offers easy-to-follow lessons, fun activities, and lots of colorful illustrations, all designed to encourage mastery of taught concepts.

The LIFEPAC 4th Grade Science 10-Unit Set has student-friendly lessons that include fill-in-the-blank questions, puzzle activities, and plenty of hands-on experiments. Not only that, but each slim, easy-to-handle worktext can be completed in just three to four weeks! To encourage mastery of taught concepts, each work-text also contains review exercises, self-tests, and an end-of-unit test. As an added feature, families have the opportunity to purchase an age-appropriate Science Kit and DVD to reinforce the concepts of elementary science.

Combine this with our NFC Academy Daily Lesson Planner which lays out each day's work for you through the complete school year, so you are not concerned about how much to cover each day...you have two great parts of an excellent program.

ADVANCED MATHEMATICS (5TH GRADE OPTION)

NFC Academy provides the Advance Math option to elementary learners beginning in 1st grade. To qualify for this option, test scores and/or previous years' course work in math must demonstrate readiness for these courses.

To qualify:

1. Qualifying test scores should be in the upper quartile
2. Previous years academic work should demonstrate work that would correspond to a minimum of an overall average of an A on the NFC Academy ten-point grading scale.
3. Taking the NFC Academy placement test with resulting scores showing the student is ready for the next grade level.

Advanced Math options are available for the following grades for qualified students:

1. In 1st grade taking 2nd grade math
2. In 2nd grade taking 3rd grade math
3. In 3rd grade taking 4th grade math
4. In 4th grade taking 5th grade math

RESOURCES (Kindergarten – 4th Grade)



DAILY LESSON PLANNER & RESOURCE SUPPORT ASSISTANT

The NFC Academy Daily Lesson Planner is prepared for each subject in kindergarten and first through fourth grades. You can devote your time to the important aspect of preparing and teaching your young learner while moving ahead with confidence that you will finish within the time you want.

The NFC Academy is flexible for your family's needs while assuring you it will guide you to a successful completion of each daily assignment.

When we send you the student books and teacher's guides, you will also receive the NFC Academy Daily Lesson Planner for every subject in your grade. In addition to that, you will have an NFC Academy experienced resource support assistant to answer your general questions giving you assurance in what you are doing as the home teacher...that is your NFC Academy Resource Assistant.

REPORT CARDS



We will keep all of your official records for you. As you complete each quarter/semester of study your NFC Academy Resource Support Assistant will help you complete the quarterly grade report.

You will have access to the Electronic Grade Book in Ignitia. Login information will be provided by the Academy Staff. With your access, you will easily be able to track your child's progress as they complete each course. You will be able to review your report cards for the year using your Parent Portal in our RenWeb management system.

ANNUAL TESTING



Our students in the NFC Academy Kindergarten and 1st through 4th grades have the option of taking the Stanford Achievement Test 10th Edition each spring when we give this annual standardized test. While our students in grades 3rd and up take the test online, our students in K – 2nd grade will do so using the Stanford booklets for their respective grade levels.

The test will meet the requirements of most states that have a testing requirement.

End of Kindergarten, 1st - 4th grade Book Program Manual

